



COLLEGE OF ENGINEERING BHUBANESWAR

Plot No 1(A), Chandaka Nucleus Industrial Complex, Patia, Bhubaneswar-751024

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 17-07-2018 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Sl no	Category	Name
1	Chairperson	Prof.(Dr) Subrat Kumar Mohanty
2	Management Representative	Mr. Koustuv Mallick (Trustee)
3	Faculty	1 Dr. Krishna Auto Asso Prof 2 Dr.Edara Krishna Reddy Civil Prof 3 Dr. M Selvam Mech Asso Prof 4 Dr. N. Veda Kumar EE Asso Prof 5 Dr.JVN Ramesh CSE Asso Prof 6 Dr. Namita Mohapatra BS&H Asso Prof 7 Dr.Niranjan Nayak MBA Prof 8 Dr.Sunita Satapathy MCA Asso Prof
4	Administrative Representative	1 Nalini Bihari Administrative Director Mohapatra
5	Student	1 Mr. Ajaya Kumar AME 3rd Gamango Year 2 Ms. Monalisa Bal CVL 3rd Year
6	Alumni	Er. Bhabani Sankar Jena, CEO, DxMinds Technologies Inc.
7	Industry	Er. Debasish Mohapatra, CEO, Addsoft Technology



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8	Parent	Niral Topno
9	Coordinator, IOAC	Dr.N.H.S.Ray

Agenda of the meeting:

- 1 Welcome address by Chairman, IQAC
- 2 Review of previous Minutes of Meeting
- 3 Academic calendar for the academic year 2018-2019 odd semester
- 4 Completion of course file and Requisition of Laboratory equipment
- 5 Faculty Achievement
- 6 Internal Assessment test and question paper setting
- 7 Training and placement cell activities
- 8 Academic and Administrative Audit by IQAC
- 9 The interaction of Institute with the industry
- 10 Vote of thanks

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 14-04-2018 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Review of last meeting's minutes.	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	Academic calendar for the academic year 2018-2019 odd semester.	The college Academic calendar for 2018-19 odd semester was received by the chairperson as per the suggestion given..
<u>3</u>	Completion of course file and Requisition of Laboratory	The Committee instructed the HODs to confirm that the teaching staff must



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	equipment.	have completed their course file and to ensure that the Laboratory equipment are sufficient.
<u>4</u>	Faculty Achievement.	It was decided to encourage in active participation in FDPs, Workshops, STTPs, Publications. PhD etc.
<u>5</u>	Training and placement cell activities.	More emphasis was given on T &P cell to conduct recruitment drive
<u>6</u>	Academic and Administrative Audit by IQAC.	The IQAC Committee decided to conduct an IQAC. academic audit for the ensuing session.
<u>7</u>	The interaction of Institute with the industry.	The expert from industry extended his support towards the interaction of institute with the industry.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)
COEB

Principal
COEB